Job Description – Class Teacher, Dysart School

Main Pay Scale

SEN Allowance

(upper limit is payable following the acquisition of a post-graduate qualification in the field (supported by the school), or the completion of three years in post at Dysart)

General responsibilities:

(1) The education and welfare of designated classes or groups of pupils in accordance with the requirements of Conditions of Employment of School Teachers, having due regard to the school's aims, objectives and schemes of work, and school policies.
(2) To share in the corporate responsibility for the wellbeing and pastoral care of all pupils.
(3) To carry out any reasonable instructions given by the Principal or Senior Leadership Team.

Specific Duties

1) Management of Learning, Teaching and Resources

a. Have clear intentions for children's learning and to use knowledge of school policy and National Curriculum requirements to plan differentiated work to meet the needs of individuals and groups promoting progression, continuity and quality of learning.
b. Use a variety of suitable teaching and learning styles and to communicate clear learning objectives and expectations.
c. Use relevant classroom management strategies to ensure that a purposeful environment for teaching and learning can take place.
d. Organise and maintain a stimulating working environment appropriate for the range of activities taking place.
e. Ensure that resources are organised and readily available to promote learning.

2) Management of People and Pupils

a. Support behaviour taking into account the personal, social and emotional needs of pupils.
b. Establish and maintain a positive regard towards both pupils and staff.
c. Work as a member of a team, planning co-operatively, sharing information, ideas and expertise.
d. Consult and plan with multi-agency colleagues, as appropriate.
e. Establish good relationships with parents and carers to promote pupils' learning and development.

3) Evaluation and Quality

a. Consistently and accurately assess pupils' **attainment** in English, maths and science
b. Monitor and assess pupils' work and use assessment data effectively to inform planning and identify individual needs. Use these assessments to set appropriate targets.
c. Keep effective and in-depth records of pupil progress and report overall **achievement** in lines with school policy and statutory requirements
d. Write the report for Annual Review and provide high quality video/photo evidence to present at review.
e. Gather evidence of work for the purposes of moderation.

4) Management and administration

a. Attend and lead assemblies as required.
b. Register pupils at the beginning of the morning and afternoon sessions.
c. Supervise pupils in the playground and at lunch according to the rota.
d. Attend weekly staff meetings.

5) Professional development

a. Attend school based in-service training.
b. Deliver in-service training to colleagues as appropriate.
c. Take an active part in identifying and working on one's own professional development needs.

6) Whole-school responsibilities

a. To contribute to the school improvement planning and school self evaluation process as appropriate
b. To be an active member of a faculty team
c. Participate in the performance management process agreed in school, in line with national guidelines.
d. To play a full and active part in the life of the school.

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General notes

(1) Job descriptions are to be reviewed annually.
(2) The responsibilities listed above are the basic essentials of the post; it is always open to the post-holder to propose ways of extending these responsibilities.

Person Specification for the Post of Class Teacher at Dysart School

Please state, **in numerical order**, how you meet the following selection criteria. Candidates will be short listed entirely on the basis of the extent to which they meet the criteria in their application form. Please ensure that you address every aspect, in turn, and number them under each heading. All elements are essential unless otherwise stated. Where 'desirable' is stated, only comment if you have the appropriate skills or experience. Please ensure that your supporting statement is no more than two sides of typed A4.

AREA	REQUIREMENTS
Qualifications	1) Qualified Teacher Status (or QTS anticipated or GTP place secured) ▪ Additional qualification in the education of children with SEN (desirable)
Teaching Experience	2) Recent experience of working with and/or teaching pupils with special educational needs within a school setting.
Professional Skills.	3) Proven ability to demonstrate excellent classroom practice. 4) Proven ability in working successfully as part of a staff team 5) Evidence of knowing how to evaluate one's own strengths and weaknesses. 6) Evidence of effective partnership working with parents and carers. ▪ Evidence of successful multi-agency working (desirable).
Knowledge	7) Knowledge and experience of current good practice and curriculum developments in special and mainstream education provision. 8) Knowledge of how the National Curriculum Programmes of Study can guide curriculum planning. 9) Knowledge of early child development. 10) More extensive knowledge of and/or interest in at least one curriculum area. 11) Knowledge of successful practice in teaching pupils on the autistic spectrum. 12) Firm commitment to one's own continuing professional development
Personal Skills	Proven ability to: 13) Generate enthusiasm for new ideas in both pupils and staff and inspire others with confidence. 14) Communicate effectively to groups and individuals, both orally and in writing. 15) Demonstrate a flexible approach to a variety of issues and a willingness to actively listen to others. 16) Analyse situations, to prioritise and to help to implement realistic solutions. 17) Provide advice and guidance to parents in a positive and clear manner. 18) Remain calm when working under pressure.
Philosophy	19) Commitment to the provision of high quality education and pastoral care for all pupils.

	20) Expectation of high pupil achievement. 21) Evidence of understanding and commitment to equality of opportunity and respect for pupils' individual differences. 22) Commitment to parental partnership in education and developing links between school, home & the community.

Signatures :

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in job requirements which are commensurate with the job title and grade in line with the school's changing needs.

Signed……. Signed ……..

Date……. Date……