



20<sup>th</sup> May 2021

## **TO ALL PARENTS/CARERS**

Dear Parent/Carer

### **VACANCY FOR A PARENT/CARER GOVERNOR TO JOIN DYSART SCHOOL'S LOCAL GOVERNING BODY (LGB)**

The LGB has a vacancy for a parent governor and we would like to invite you to put yourself forward for the position. To be eligible you must be a parent/carer of a registered pupil at Dysart School.

The governance arrangements for the Orchard Hill College Academy Trust are as follows:

#### **MEMBERS**

There are currently five members of the Academy Trust, and they effectively 'own' the Trust. They have a number of statutory rights and usually meet once a year.

#### **DIRECTORS**

There are seven Directors, including the Chief Executive Officer on the Board of Directors. The Board generally meets once a term and effectively runs the business of the academy trust.

#### **LOCAL GOVERNING BODY**

The LGB has very important role and is effectively the 'eyes and ears' of the Trust. The governors receive a report from the Principal at each of its meetings. Each member of the LGB is allocated a portfolio role linked to their area of expertise or interest. These portfolios include:

- Ethos, Vision and Strategy
- Teaching and Learning
- Health and Safety including Safeguarding
- Human Resources and Organisational Development
- Finance and Resources
- Business Development and Marketing

The LGB supports the Principal to set the strategic direction, policies and objectives for the Academy and provides support and challenge to the Principal and advice to the Directors on the functioning of the school. They consider items of business such as:

- The progress and achievement of pupils
- The quality of teaching
- The financial management of the Academy
- The behaviour and safety of pupils.

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The LGB meets at least once a term but may meet more often if necessary. Further information regarding the role of a governor, as well as brief biographies of the current governors, can be found on the Dysart School website here:

[https://dysartschool.org/about\\_us/governors/](https://dysartschool.org/about_us/governors/)

If you feel that you have something to offer the LGB and are prepared to give up some of your time to become a governor, please fill in the attached nomination form and return it to Sue Bashford, PA to the Senior Leadership Team, on [sbashford@dysartschool.org](mailto:sbashford@dysartschool.org) or to Sue c/o the school office by **3.30pm on Friday 11<sup>th</sup> June 2021**.

It is important that you tell the other parents/carers what skills and experience you think you can bring to the LGB but this doesn't mean you have to have any qualifications, just a desire to help the school and all the pupils, a bit of time and lots of enthusiasm. However, we would particularly welcome candidates with skills or experience in property / estates management.

The role is a voluntary one, but arrangements can be made to pay expenses for childcare, travel to meetings etc.

The term of office is three years and all appointments are subject to enhanced DBS clearance.

If more than one nomination is received, an election will be conducted by a ballot of all parent/carers.

If you would like any further information about the role of the LGB parent governor, please contact me on [swicks@ohcandat.org](mailto:swicks@ohcandat.org)

Yours sincerely

**Susanne Wicks**  
**Governance Manager**  
**Orchard Hill College & Academy Trust**



**PARENT GOVERNOR VACANCY  
NOMINATION FORM**

I wish to nominate myself to be a parent governor of Dysart School's LGB.

**NAME:** \_\_\_\_\_

**CONTACT DETAILS:** \_\_\_\_\_

Please give information below on why you would like to be considered for appointment as a parent governor on the LGB, including any skills or relevant experience you can bring to the role. **(200 words maximum).**

**SIGNED** \_\_\_\_\_ **DATE** \_\_\_\_\_

*I confirm that the information given above is correct and that, in the event of a ballot, I consent for my name and supporting statement to be shared with all parents / carers.*

Please return this form to Sue Bashford, PA to the Senior Leadership Team, on [sbashford@dysartschool.org](mailto:sbashford@dysartschool.org) or to Sue c/o the school office by **3.30pm on Friday 11<sup>th</sup> June 2021.**